



*roXtra*

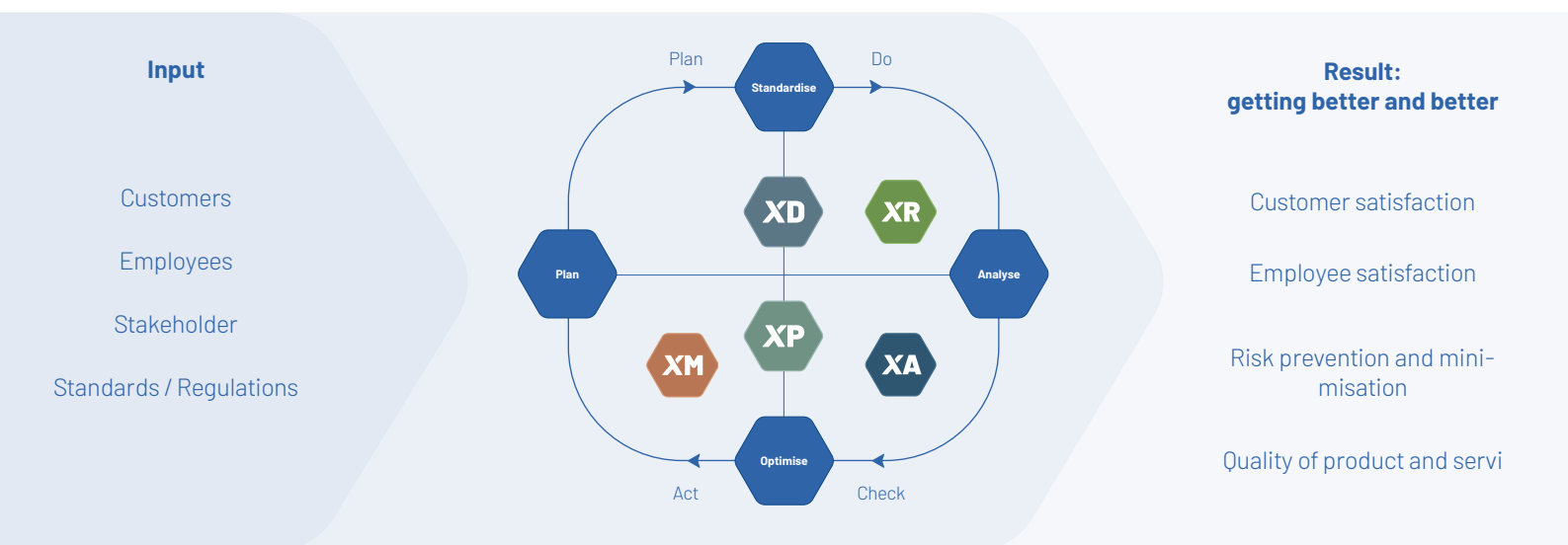
# roXtra Actions

Secure yourself with effective measures on your path to continuous improvement

# roXtra Actions within the modular structure of the digital quality management software

Our modular QM software is like a digital quality manager that supports you in getting better continuously: roXtra combines quality management, dynamic process management and holistic management of risks, audits and actions in a single system that helps you to implement business processes more effectively, more securely and more economically.

**Intuitive and easy to use, our software makes Quality Management enjoyable and under-standable for managers and employees alike, helping organisations to achieve their goals.**



## The modules of the QM software roXtra at a glance



### roXtra Documents

The digital solution for standard-compliant and audit-proof document management.



### roXtra Risks

Identify risks precisely, analyze them effectively and minimize them effectively.



### roXtra Processes

Your software for executable and automated business processes.



### roXtra Actions

The central instrument for continuous improvement.



### roXtra Audits

Plan and document your audits effectively.



# Move your company forward with successful actions

Create transparency

Check effectiveness

Systematic and holistic quality management is driven by the goal of always getting better.

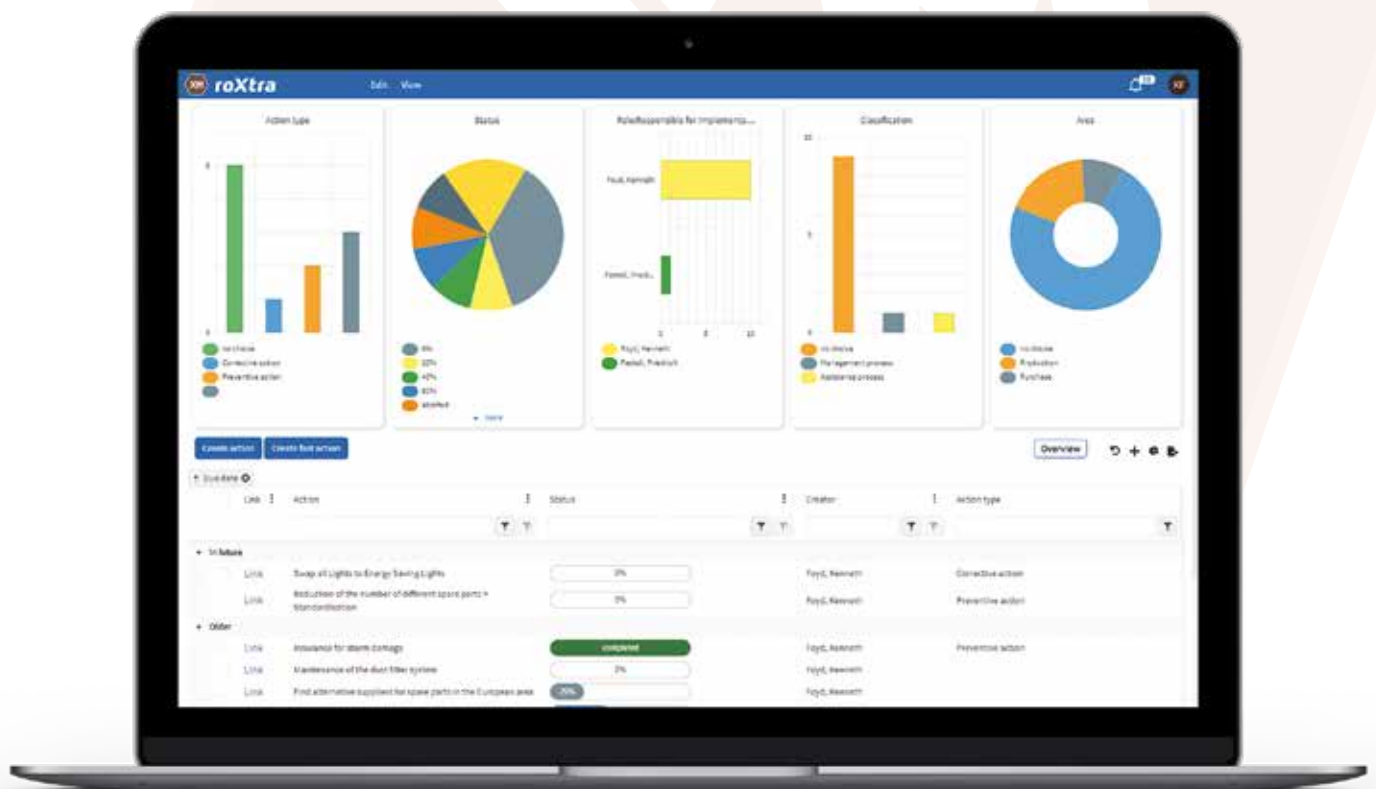
Your action management plays a central role in this. It supports you in identifying potential for improvement, deriving appropriate quality-relevant tasks for optimisation, implementing them consistently and tracking their effectiveness.

Inputs from various sources converge in your action management: from results of your risk assessment, indications from internal audits and suggestions for improvement from your employees, to your customers' feedback.

With the roXtra Actions module, you bundle this input centrally and initiate appropriate actions to continuously improve your company.

# Steer actions continuously and implement them in a traceable manner

Track the implementation status of each action and generate your list of actions with just one click.



## Quick and effective implementation

Keep an eye on the implementation status of your measures at all times. The system supports you in meeting deadlines, documenting in accordance with standards, and clearly assigning responsibilities. All important information is centrally recorded, so that the effective implementation of measures becomes a breeze.

## Automatic efficacy test

As a central element of the continuous improvement process (CIP), roXtra Actions supports you in sustainably implementing your tasks, improvements and solutions and ensuring their efficacy. For this purpose, the system offers the possibility to define automatic efficacy checks for your selected dates. This allows you to control and implement short-term as well as long-term solutions.

## Simple linking with other modules

Combine input from different business areas: For complete traceability, you can link the different roXtra modules with each other. In this way, you can identify which risks are triggering directly.

You can also create actions from other modules or link existing actions with roXtra Audits (XA), Processes (XP) or Risks (XR).

## Clear list of actions and evaluation

Thanks to the easy-to-read list, you always have an overview of all actions and tasks. Various options for sorting, filtering and evaluating are available. With just one click, you can export your list of actions as an Excel, Word or PDF document and thus present information quickly (e.g. to inspectors or auditors).

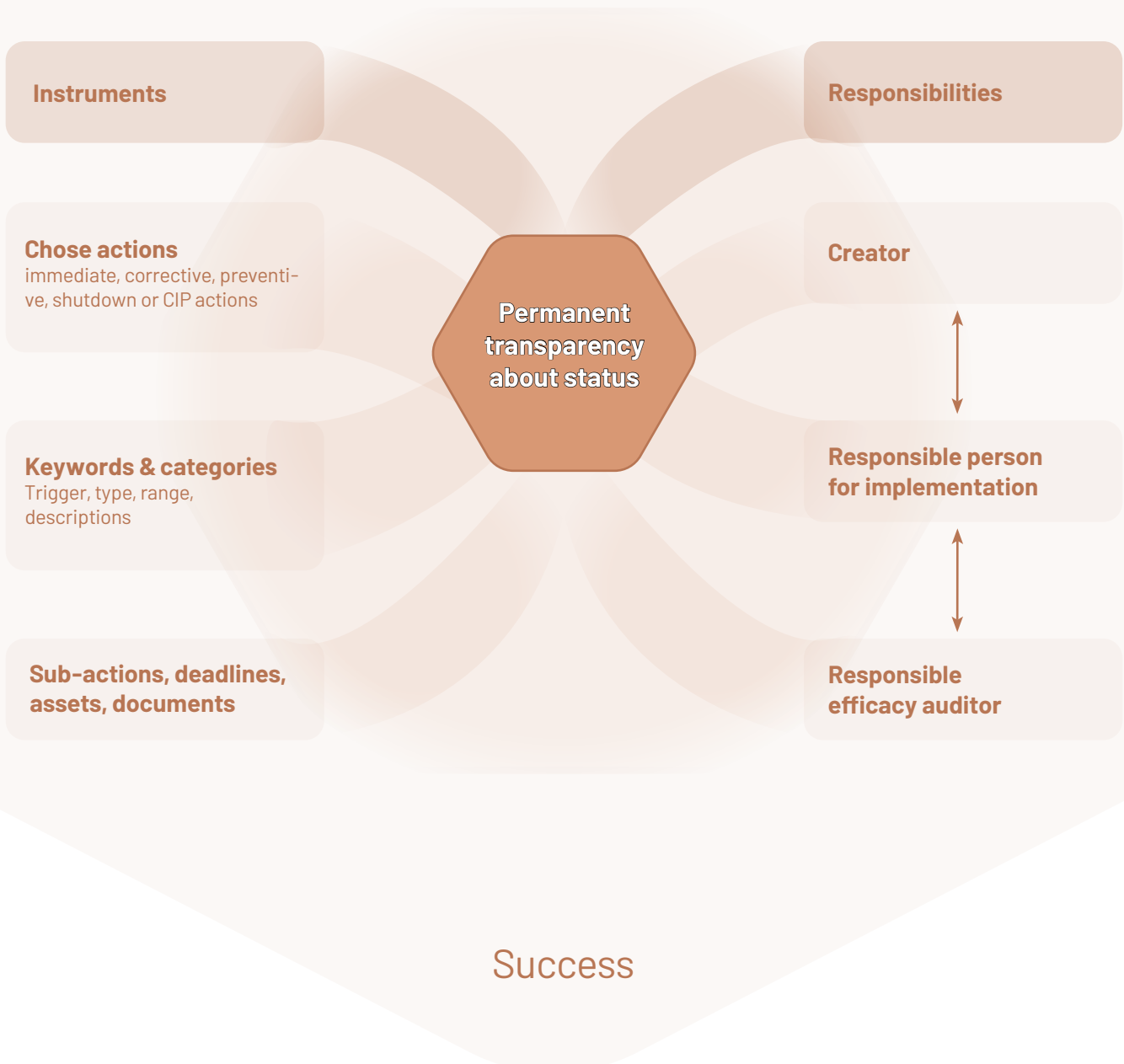
# Integrated action management

## Trigger / Sources

Risk assessments, audit findings,  
complaints, feedback, ideas  
or error analyses



roXtra Actions





## Clear and intuitive form fields

When entering a new action, the system automatically queries the most important information, e.g. a description, the person responsible for implementation and a deadline.

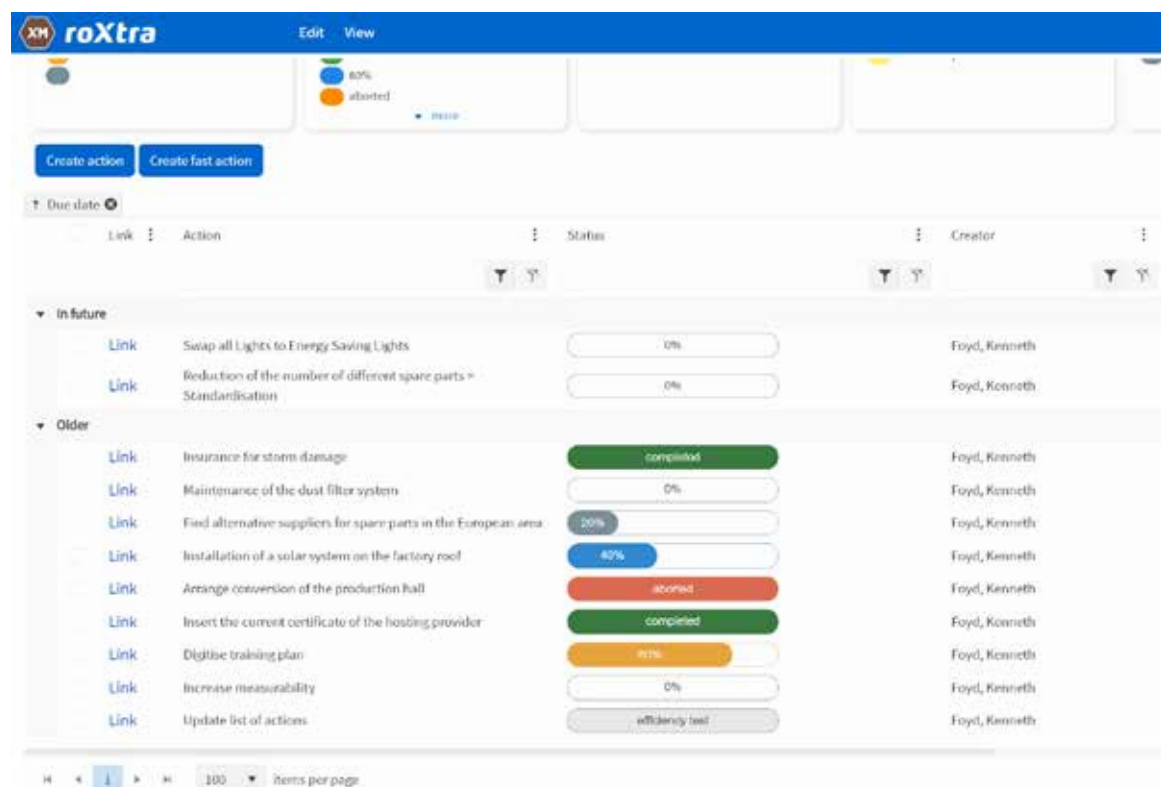
For an even more efficient way of working, the AI connection can take over the automatic text generation for action descriptions etc. Thanks to the intuitive form fields, the collected information is clear and comprehensible. Moreover, important fields can be customised to your requirements by the module administrator. So you can design the input form individually.

## Clearly visible Status of actions

Which actions have already been completed? How is my team progressing? Is an efficacy review currently taking place? Thanks to the clear dashboard, you can check the implementation status of each action at a glance.

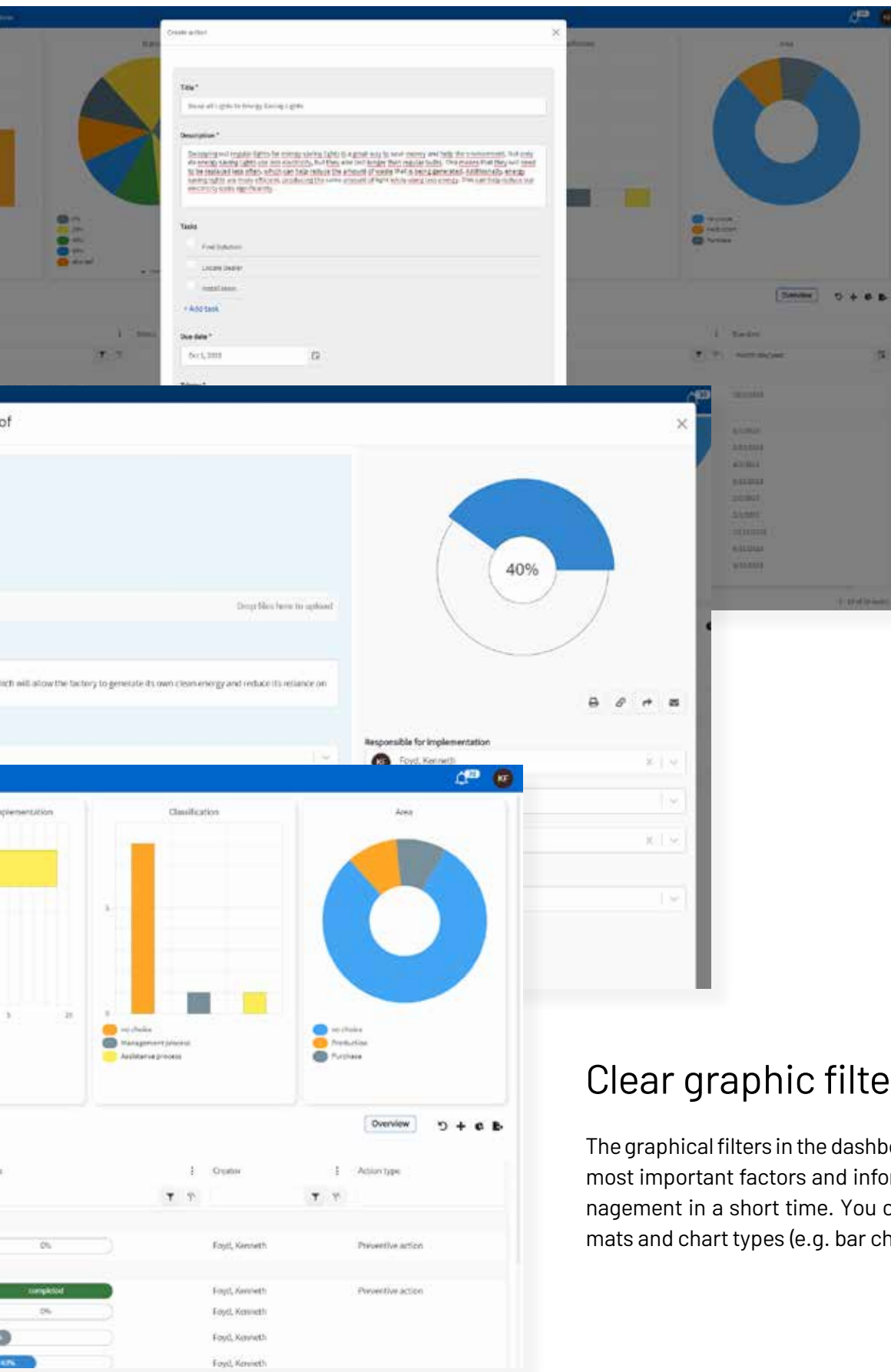
## Standardised traceability

An audit trail is available for each action in which all important changes are automatically documented. Thanks to the simple link to other modules, the system creates a continuous documentation chain, from input and implementation to efficacy testing.



Link	Action	Status	Creator
<a href="#">Link</a>	Swap all Lights to Energy Saving Lights	0%	Foyd, Kenneth
<a href="#">Link</a>	Reduction of the number of different spare parts = Standardisation	0%	Foyd, Kenneth
<a href="#">Link</a>	Insurance for storm damage	completed	Foyd, Kenneth
<a href="#">Link</a>	Maintenance of the dust filter system	0%	Foyd, Kenneth
<a href="#">Link</a>	Find alternative suppliers for spare parts in the European area	20%	Foyd, Kenneth
<a href="#">Link</a>	Installation of a solar system on the factory roof	40%	Foyd, Kenneth
<a href="#">Link</a>	Arrange conversion of the production hall	aborted	Foyd, Kenneth
<a href="#">Link</a>	Insert the current certificate of the hosting provider	completed	Foyd, Kenneth
<a href="#">Link</a>	Digitise training plan	10%	Foyd, Kenneth
<a href="#">Link</a>	Increase measurability	0%	Foyd, Kenneth
<a href="#">Link</a>	Update list of actions	efficacy test	Foyd, Kenneth

Overview of open and closed actions



## Clear graphic filters

The graphical filters in the dashboard allow you to record the most important factors and information of your action management in a short time. You can choose the display formats and chart types (e.g. bar charts or pie charts) yourself.



## Your advantages at a glance

### Convenient action management

- Intuitive input forms for recording, implementation and effective completion of actions
- Quick creation of actions via AI support
- Automatic transfer of information and documents by other roXtra modules

### Everything in view

- Easy-to-read dashboard and transparent status display
- Clear graphic filters and various sorting options
- Exportable list of actions

### High commitment

- Simple, standards-compliant definition of responsibilities
- Complete traceability
- Automatic efficacy testing

### Transparency

- Simple, automated generation of reports
- Complete list of actions
- Automatic recording of all changes in the audit trail

With the new module, we can organise our processes and tasks much more easily. At the same time, our digital task process works as an action management system that allows us to map the transparency required for the implementation of improvement measures in accordance with ISO specifications.

*Dominik Triebler*  
Managing Director, MRA-Klement GmbH



# What existing users say about the **roXtra Software**

We are trusted by many companies in the fields of healthcare, medicine & pharmaceuticals, industry & services, food, education, public institutions & administration and social services. An overview of our customers and references is available on our website.



Scan the QR-Code to get to know many more satisfied customers.

Due to the versatile and reliable software, the consistently good cooperation with the competent Roxtra team, their strong background and know-how in quality management and document workflow, they are able to offer and implement very elegant and useful solutions to our problems.

Alex von Mylius  
Director of Certification, TÜV SÜD Product Service Division



## Excerpt of our customers



# We help you to become **better and better**

The regular contact with our users enables us to respond to current requirements in practice and to changing framework conditions due to new standard specifications. We would be happy to find the appropriate software solution for you in a personal telephone conversation.

*Michael Stummvoll*  
Head of Sales at Roxtra GmbH



Processes accompany us constantly – both in personal and everyday business life. This is exactly what makes process management so exciting. In order to make your company processes as efficient as possible, I will be happy to answer any questions you may have about roXtra Processes.

*M.Sc. (Business Information Systems) Eric Scisly*  
One of your contact persons for roXtra Processes



## Interested in more? Enjoy **roXtra** live!

We can demo the entire system with all its functionalities to you in a non-binding online presentation.  
Contact us by e-mail or give us a call.

**roxtra.com | service@roxtra.com | +49 (0) 7161 505 70-0**

We look forward to seeing you!





**roXtra**  
immer besser werden

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